

Special Board Meeting Wayne County Public Library

Wednesday, February 1, 2023, 9:00 A.M., Operations Center Meeting Room

Present: Peter Abramo, Bill Bailey, Francey Morris, Pat Neyhart, Tricia Pycraft
Excused: Doug Drushal, Sandy Wenger

Also Present: Jennifer Shatzer, Director; Chris Bailey, Fiscal Officer; Donna Teece, Deputy
Fiscal Officer

Mr. Abramo called the meeting to order at 9:00 a.m.

Comments from the Public: There were none.

New Business:

Approve Change Order #1: Change order #1 for Rittman project is the result of 8 bulletins combined. It will not increase the GMP but will reduce the built-in contingency. The change to remove the plywood from the ceiling as recommended by the Facilities Committee is part of this change order which resulted in a cost savings. Mr. Neyhart noted the committee recommended painting the inside ceiling black along with the exposed HVAC. Ms. Shatzer noted the original roof design was redesigned and the thought was the new design would cost less; however, it is costing more. Removing the plywood from the roof design will be a cost savings. Mr. Neyhart noted bulletin #3-the amount of old foundation to be removed is somewhat of an unknown until we start digging in the spring. Ms. Morris approved Change Order #1 and Mr. Neyhart seconded. Motion carried.

Design Development Budget approval for Main Library Renovation: Budget is slightly lower than was noted in the last phase: from \$1.811 million to \$1.796 million. Mr. Neyhart approved the Design Development Budget, and Mr. Bailey seconded. Motion passed unanimously.

Resolution 3-2023 – Amendment to Architect Agreement for Construction Documents Phase Compensation for Main Library Renovation: Based on the new DD budget, this is the approval of compensation to BSHM for the construction document phase: 9% of total budget with 25% paid in this phase. Total architect compensation in this phase is \$40,427.72. Mr. Neyhart made a motion to approve the amendment, and Ms. Pycraft seconded. Motion passed by roll call.

Resolution 4-2023 – Change Order Approvals for New Rittman Branch and Main Library Renovation Projects: The facilities committee recommended authorizing the director to approve change orders not to exceed \$10,000. Change orders exceeding \$10,000 will be approved by the Board. Mr. Bailey moved to approve the change order approval process, and Ms. Morris seconded. Motion passed by roll call.

Approve 2023 Capital Projects as presented: The funds for the 2023 capital projects were previously approved by the Board. The seven projects themselves were approve in Facilities Committee and the motion passed unanimously.

Comments from the Public: There were none.

We have reached the end of the agenda and Mr. Abramo motioned to adjourn the meeting at 9:09 a.m.

Peter Abramo, President

Francey Morris, Secretary