

**Meeting of the Board of Trustees
Wayne County Public Library**

Monday, January 20, 2020, 6:00 P.M., Main Library

CALL TO ORDER: President Bailey called the meeting to order at 6:00 p.m.

ROLL CALL: Present: Peter Abramo, Bill Bailey, Ross Cochrell, Doug Drushal, Francey Morris, Pat Neyhart, Sandy Wenger

Also Present: Jennifer Shatzer, Director; Chris Bailey, Fiscal Officer; Susan Roberts, Assistant Director; Donna Teece, Deputy Fiscal Officer

2020 SLATE OF OFFICERS:

2020 COMMITTEE ASSIGNMENTS:

COMMENTS FROM THE PUBLIC:

OATH OF OFFICE:

APPROVAL OF BOARD MINUTES:

Regular Board Meeting – December 16, 2019: Mr. moved to approve the December 16th meeting minutes as presented, and Mr. seconded. Motion passed unanimously.

ACCEPTANCE OF COMMITTEE MINUTES:

Finance and Audit Committee Meeting – December 16, 2019: Motion by Ms. and seconded by Mr. to approve the minutes as presented. Motion passed unanimously.

Records Commission Meeting – December 16, 2019: Mr. moved to approve the Records Retention Schedule, and Mr. seconded. Motion passed unanimously.

DIRECTOR’S REPORT:

Narrative Report: Ms. Shatzer reviewed her written report and

Administrative Items: Ms. Shatzer noted the personnel agenda includes xxx resignation, xxx retirements, and xxx new hires. Motion by Ms. and seconded by Mr. to approve the personnel agenda as presented. Motion passed unanimously.

COMMITTEE REPORTS:

A. Finance and Audit Committee:

1. December 2019 Financial Report: Mr. Bailey reviewed the financial schedules and commented xxxx Motion by Ms. xxx and seconded by Mr. xxxx to approve the financial report. Motion passed unanimously.
2. Resolutions:
 - a. 29-2019 December Regular Donations: Motion by Mr. xxx and seconded by Mr. xxx. Resolution passed by roll call.
 - b. 30-2019 December Memorial Donations: Motion by Mr. xxx and seconded by Mr. xxxl. Resolution passed by roll call.

B. Facilities Committee:

C. Human Resources Committee:

D. Operations Committee:

E. Rittman Ad Hoc Committee:

UNFINISHED BUSINESS:

NEW BUSINESS:

CORRESPONDENCE:

COMMENTS FROM THE PUBLIC:

ADJOURNMENT: By consensus, the meeting was adjourned at xxx p.m.

K. William Bailey, President

Francey Morris, Secretary