

**Meeting of the Board of Trustees
Wayne County Public Library**

Monday, October 17, 2022, 6:00 p.m., Wooster Branch, Conference Room

ROLL CALL: Peter Abramo, Bill Bailey, Francey Morris, Sandy Wenger

Excused: Pat Neyhart, Tricia Pycraft

Also Present: Jennifer Shatzer, Director; Christopher Bailey, Fiscal Officer; Donna Teece, Deputy Fiscal Officer

CALL TO ORDER: Mr. Drushal called the meeting to order at 6:01 p.m.

COMMENTS FROM THE PUBLIC: There were none.

APPROVAL OF BOARD MINUTES:

Mr. Neyhart moved to approve the September 19, 2022, Regular Board meeting minutes, and Ms. Wenger seconded. The motion passed unanimously.

Ms. Wenger moved to approve the September 28, 2022, Special Board meeting minutes, and Mr. Neyhart seconded. The motion passed unanimously.

DIRECTOR'S REPORT:

Ms. Shatzer deferred her report to new business.

Administrative Items:

One correction on report-change in hire date of new branch assistant. Mr. Bailey moved to approve the administrative items and Ms. Morris seconded. Motion carried.

COMMITTEE REPORTS:

Finance and Audit Committee:

September 2022 Financial Report: Balance Sheet is currently at \$15.268 million. In the Statement of Cash Position, total encumbrance is \$1.58 million with \$714,701 in the general fund. In the Income Statement, September's PLF is 7% above estimates, with the YTD PLF at 13.9% above estimates. At the end of September, total revenue is at 86% with total expenses at 66% (61.2% without transfers). Ms. Morris moved to accept the September 2022 financial report, and Mr. Neyhart seconded. Motion carried.

Resolution 35-2022 September 2022 Donations: Mr. Bailey moved to accept the September regular donations and Ms. Wenger seconded. The motion passed by roll call.

Facilities Committee: Ms. Shatzer reported the Main Library brick walkway has been repaired and the masonry work will start soon.

Human Resources Committee: No Report

Operations Committee: No Report

Rittman Ad Hoc Committee: No Report

UNFINISHED BUSINESS: There was none.

NEW BUSINESS: Ms. Shatzer reported a large amount of earth moving at the new Rittman Library location. Mr. Drushal asked what the construction goal is before winter. They want to get the foundation poured and could possibly start frame construction. Ms. Shatzer referred to pictures in the board packet with spray paint to show the planned lines of the parking lot. The 1st parking space is where a tree is located. Mr. Tenney invited Davey's Tree Service to assess the situation of the oak tree. They provided three options:

1. The line could be installed as designed using a boring machine to make a pathway for the 15" drainpipe. We would need to redesign the parking lot and reduce number of parking spaces by 9 spaces which will require a variance. The additional cost is \$25-30,000 with approximately 50% survival of tree.
2. Reroute the pipe around the roots of the tree. It would still cause damage to the roots and some shock to the tree and chance of tree 50% chance of survival. The expert feels damage has already been done to the tree with the dirt that already has been removed.
3. Remove the tree. The expert feels this is the best option due to the chance of its survival. If the tree needs to be removed after the building is built the cost would be \$5,000 to \$8,000.

Ms. Shatzer talked to the Rittman mayor and his wife about the tree situation. Jim Trogdon from the high school also understands what the situation is. He is glad we considered trying to save the tree. Ms. Shatzer gathered acorns from the tree to possibly grow trees. Instead of planting trees that grown quickly, Ms. Shatzer would rather plant some mature oak trees on the property. Mr. Neyhart states if we cannot save the tree, let's make something out of it, possibly a special table. Ms. Wenger would like to have a second opinion from an arborist from OARDC before it is removed. Ms. Shatzer states the project is on hold at this time until the tree situation is resolved. Ms. Shatzer noted Davey has worked with the College of Wooster and very knowledgeable and were able to save majestic trees in other areas. Ms. Morris agrees that if it needs to be removed, we put it to good use to respect the tree. Mr. Bailey states we have to justify this to the community and the experts are stating 50/50 chance of survival at a great cost, he says we have done our due diligence. He feels we should show some respect to the tree and use it. Ms. Wenger asked if we could take a picture of it so it can be used in the library. Mr. Drushal noted it seems that the consensus is a reluctant remove it but memorialize it as much as possible. Mr. Neyhart made the motion to reluctantly remove the tree but salvage it in some manner to memorialize the tree and have it located inside the new library, Mr. Bailey seconded, and the motion passed unanimously. Ms. Morris feels we should start some new traditions with trees.

Ms. Morris received a lot of positive feedback from the Rittman class reunion and are pleased with getting a new library. Ms. Shatzer spoke with the spokesperson of the Class of '72 and they have raised funds to donate for a bench.

CORRESPONDENCE: Thank you cards to Ms. Schemrich for literacy night and to Creston Library for finding some camp song lyrics for a patron. Creston Library received a thank you note for the use of space for tutoring at the library. Several staff gave thank you cards for longevity pay and gas cards. A thank you was received from Courtney Flickinger at Direction Home, an agency of aging and disabilities for coordinating a focus group in Wayne County.

COMMENTS FROM THE PUBLIC: There was none.

ADJOURNMENT: Mr. Neyhart moved for meeting adjournment and Ms. Morris seconded.
Meeting ended at 6:31 p.m.

Doug Drushal, President

Francey Morris, Secretary