

Special Board Meeting
Wayne County Public Library

Wednesday, July 26, 2023, 9:00 A.M., Operations Center Meeting Room

Present: Peter Abramo, Bill Bailey, Francey Morris, Pat Neyhart
Excused: Doug Drushal, Sandy Wenger, Tricia Pycraft

Also Present: Jennifer Shatzer, Director; Chris Bailey, Fiscal Officer; Rita Lowe, Branch Coordinator; Donna Teece, Deputy Fiscal Officer

Mr. Abramo called the meeting to order at 9:02 a.m.

Comments from the Public: There were none.

New Business:

Resolution 27-2023 Approval of Furniture and Shelving: Mr. Bailey explained we received the quote from Library Design for furniture and shelving for the new Rittman Branch including the facilities/delivery and Rittman staff areas. The quote came in at \$239,873.00, but he is requesting a not to exceed \$300,000.00 to give us wiggle room. We still need to purchase furnishings for the outdoor garden, outside benches and donor wall. Mr. Neyhart asked if we will have enough furnishings and Ms. Shatzer affirmed. Mr. Bailey approved the additional costs, and Ms. Morris seconded. Motion passed by roll call.

Resolution 28-2023 – Supplemental Appropriations: Mr. Bailey noted this resolution is for approval to move \$300,000 from Fund 450's Contracted Services to Capital Outlay. Mr. Neyhart approved the transfers, and Mr. Bailey seconded. Motion passed by roll call.

Resolution 29-2023 – Change Order #4 for New Rittman Branch: Mr. Bailey noted there are 4 changes. One is the removal of old foundation, and the second is for additional painting. The third change is changing one garage door to a coil door to accommodate the duct work due to our request of raising the floor height 6 inches. The last change is adding a cast iron boot and downspout for the main entry canopy. Total cost for these changes is \$16,183.00 and is part of the contingency fund. Remaining contingency after deduction is \$22,000.00. Mr. Neyhart approved change order #4, and Ms. Morris seconded. Motion passed by roll call.

Mr. Neyhart inquired about the occupancy date. Ms. Shatzer stated the building is scheduled to be completed in mid-August with occupancy in the beginning of September. The furniture delivery may postpone our opening. Library Design will place the order for furniture today, and he will then be able to give us an estimate of when we can expect delivery.

Ms. Shatzer and Mr. Tenney met with the City of Rittman to explain the situation of not being able to move as scheduled. They were very gracious. We will work with the city so they can start their renovations while we are still occupying the building.

Comments from the Public: There were none.

Mr. Neyhart moved to adjourn, and Ms. Morris seconded. Meeting ended at 9:12 a.m.